

# Volunteer Worker Enlistment Checklist

TASK TO COMPLETE	INITIALS & DATE
<input type="checkbox"/> Volunteer Application	_____
<input type="checkbox"/> Church Attendee Status As of: _____	_____
<input type="checkbox"/> Non-Disclosure Statement Signed	_____
<input type="checkbox"/> Volunteer Covenant Signed	_____
<input type="checkbox"/> Driver Information Form (as needed)	_____
<input type="checkbox"/> Criminal Records Check Authorization	_____
<input type="checkbox"/> Criminal Background Check Performed	_____
<input type="checkbox"/> CBC Reviewed by Approved Staff	_____
<input type="checkbox"/> Sex Offender Registration List Check	_____
<input type="checkbox"/> References Checked	_____
<input type="checkbox"/> Interview After Checks Are Made	_____
<input type="checkbox"/> Other: _____	_____
<input type="checkbox"/> Worker Training	
<input type="checkbox"/> Attend Training Session	_____
<input type="checkbox"/> Read and Understood Risk Management Booklet	_____
<input type="checkbox"/> Understand Procedures on Reporting Abuse	_____
<input type="checkbox"/> Approved for Service	_____

# Non-Disclosure Statement

To assure the protection and preservation of the confidential information regarding the background records and reference checks of current or potential volunteers, I, \_\_\_\_\_ (printed name) agree to release any obtained information only to those individuals responsible for the selection, screening, and approval of these individuals and to no one else.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## BACKGROUND INVESTIGATION CONSENT

I, (Print Name) \_\_\_\_\_ hereby authorize **Gladstone Christian Church** and/or its agents in the area of requested employment or volunteering, to make an independent investigation of my background, references, character, past employment, education, criminal or police records, including those by both public and private organizations and all public records for the purpose of confirming the information contained on my application or volunteer form(s), and/or obtaining other information which may be material to my qualifications for employment or as a volunteer now and, if applicable, during the tenure of my employment or as a volunteer with our church.

I release **Gladstone Christian Church** and any person or entity which provides information pursuant to this authorization, from any and all liabilities, claim or lawsuits in regards to the information obtained from any and all of the above referenced sources used.

The following is my true and *complete* legal name and all information is true and correct to the best of my knowledge:

Full Name (Printed) \_\_\_\_\_

Maiden Name or Other Names Used \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Phone # \_\_\_\_\_

Present Street Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Length of time at present address \_\_\_\_\_

Last Known Street Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Length of time at former address \_\_\_\_\_

Driver's License: State \_\_\_\_\_ D.L. # \_\_\_\_\_

List any states resided in within the last seven years \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*\*NOTE: The above information is required for identification purposes only, and is in no manner used as qualifications for employment or placement. All information above will be kept with utmost respect to confidentiality.*

# Gladstone Christian Church

## Volunteer Covenant

This covenant is a promise between you as a volunteer and the Children's Pastor or Youth Pastor. It is vital to have standards based on God's Word on how we conduct ourselves as leaders and how to lead our teens and children into a relationship with Christ. The following are the minimal requirements for you to be involved with the youth ministry and children's ministry at Gladstone Christian Church. **(Please initial the following and sign below.)**

- I have accepted Jesus as my Lord and Savior. \_\_\_\_\_
- I desire to love children/teens and help lead them to Christ and grow in their faith. \_\_\_\_\_
- I commit to strive to live a holy and pure life (i.e. in speech, conduct, love, faith and purity...) \_\_\_\_\_
- I commit to not be involved in or allow any activity that would be physically, emotionally, or spiritually abusive to others. \_\_\_\_\_
- I will strive to show respect and acceptance for others as Christ has shown to me. \_\_\_\_\_
- I will strive to be in a growing relationship with Christ (Time in the Word, Praying for kids, Accountability etc...) \_\_\_\_\_
- I will be involved in Sunday Worship at least twice a month. \_\_\_\_\_
- I commit to being involved in sponsors/leaders meetings. \_\_\_\_\_
- I agree to not participate as a leader with the children or teens if I am unable to adhere to the above standards. \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

I believe that God will empower you to fulfill these standards as you seek to follow His ways daily. It is important to remember that none of us are perfect, but we are all on a journey with Christ. I will be praying for you as a sponsor in keeping this covenant.

**Bruce S. Jones** \_\_\_\_\_ **Date** \_\_\_\_\_

**Mike Nichols** \_\_\_\_\_ **Date** \_\_\_\_\_

# Volunteer Application

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City Zip

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Best time to be contacted \_\_\_\_\_

Number of hours available per week \_\_\_\_\_ Prefer: AM PM

Best Day(s) to serve: Mon Tues Wed Thurs Fri Sat Sun

Position applying for \_\_\_\_\_

Present church member \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ In membership process

Church positions held in the past \_\_\_\_\_  
\_\_\_\_\_

Occupation \_\_\_\_\_

Where employed \_\_\_\_\_ Full-time / Part-time

May we contact you at your place of employment? Yes / No Phone # \_\_\_\_\_

What skills, spiritual gifts, or talents do you have which might be useful in this position?

What training or experiences do you have which might be useful in this position?

If you could do anything for God without fear of failure, what would it be?

Have you been convicted of a criminal offense?    Yes    No  
(If yes, please explain below)

Have you been convicted of child abuse or sexual abuse or been involved in any activities related to molesting or abusing children/youth? If yes, please explain.

What moving violations are on your driving record? Please list and explain.

**References:** (Please provide name and phone of three references, including a pastor and employer)

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I certify that all information provided in this application is true and complete. I understand that any false information or omission may disqualify me from further consideration, and may result in my removal if discovered at a later date.

Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	
Date Received: _____	Person Receiving: _____